The University of Helsinki is among the leading research universities in the world, and is the most comprehensive research institution of higher education, edification and intellectual regeneration in Finland. It is a pioneer and a builder of the future.

The Faculty of Medicine carries out high-quality international research and provides research-based under- and postgraduate teaching in medicine and dentistry. In addition, the Faculty plays a significant role as an expert body in national health care and engages with the ethical discussion in the field. The research goal of the Faculty is to reach the level of the best medical faculties in the world and to establish and strengthen its status as one of the Centres of Excellence in medical teaching.

The Faculty houses five institutes: the Institute of Biomedicine, the Institute of Dentistry, the Hjelt Institute, the Institute of Clinical Medicine, and the Haartman Institute (clinical-theoretical medicine). In addition, the Faculty has Research programmes Unit with six separate programmes.

The faculty of Medicine invites applications for

**HEADS OF DEPARTMENT**

to lead the departments and to support the deans in leadership of the faculties, beginning on 1 January 2014.

The Faculty of Medicine is planning to adopt an administrative structure with no institutes or departments. If the administrative structure is changed during the 2014–2017 period, the current institutes and their directorships will be abolished during the four-year period.

A head of department
- leads and supervises the department’s operations;
- decides on internal department matters which have not been assigned to some other organ by statute or regulation;
- is responsible for the department’s day-to-day operations and human resources administration in compliance the University's human resources policy;
- is responsible for the department’s finances, performance and efficiency.

A head of department must be a professor at the University of Helsinki or another university or a docent employed by the University of Helsinki. Appointees must also hold the abilities and professional qualifications required of heads of department as well as good leadership skills corroborated by practical experience. The head of department shall have research and teaching experience in a departmental discipline as well as experience in the management of such research and teaching.

The successful attendance to the duties of a head of department requires strategic insight into the development of the department and the faculty at large, as well as the ability to cooperate with other University and faculty leadership, department staff and students. Additionally the capacity to take responsibility for the department's finances and the wellbeing of its staff will be considered an asset. Active national and international cooperation in the applicant’s field shall also be considered. The position requires proficiency in Finnish, Swedish and English.
Each department council shall select the head of department for a term of four years from among the persons who apply for the position by the deadline. The dean shall confirm the selection. The dean may, however, return the matter for further discussion, if there is a justified reason. More information on the position of head of department is available from the dean of the faculty Risto Renkonen@helsinki.fi tel. 09-19125111. More information on the application process for the position is available from the head of administration of the faculty Kirsi Rauhala Kirsi.rauhala@helsinki.fi 09-191 26616.

The application must be addressed to the dean of the faculty in question. Applications, together with the required enclosures, must be delivered to the following address: Registry of the University of Helsinki, PO Box 33 (Yliopistonkatu 4), 00014 University of Helsinki, Finland. The closing date for applications is 4 December 2013. (The Registry closes at 15.45 local Helsinki time.)

The websites for the faculty and departments are:

Faculty of Medicine
  Institute of Biomedicine
  Institute of Dentistry
  Institute of Clinical Medicine
  Haartman Institute
  Hjelt-Institute

www.helsinki.fi/university